The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on August 24, 2026. The meeting was held in the Council Chambers on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Robert Listenberger called the meeting to order. Listenberger presided for Board members Duane Culp, Don Ecker Jr., Shiloh Milner, and Dave Morrow, who were physically present. City Attorney Jeff Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Zoom and streamed live at https://www.youtube.com/@CityofPlymouth.

Board members Milner and Ecker moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of August 10, 2026, as presented. The motion carried.

City Attorney Houin introduced Resolution No. 2026-1209, A Resolution to Amend the Fire Protection and Emergency Medical Services Agreement Between the City of Plymouth, Indiana and West Township, Marshall County, Indiana.

Houin stated that Terry Borggren of West Township wished to update their inventory and wanted to amend the agreement to reflect the current list of vehicles and equipment that are owned by the township. He explained that this was the only thing changing with this amendment, which would be the "Schedule A" that was attached to the list of equipment vehicles. He added that Amy Knapp of Center Township also wished to update the Center Township contract, so that should be at your next meeting.

Board members Ecker and Milner moved and seconded to approve Resolution No. 2026-1209, A Resolution to Amend the Fire Protection and Emergency Medical Services Agreement Between the City of Plymouth, Indiana and West Township, Marshall County, Indiana. The motion carried.

RESOLUTION NO. 2026-1209

A RESOLUTION TO AMEND THE FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES AGREEMENT BETWEEN THE CITY OF PLYMOUTH, INDIANA AND WEST TOWNSHIP, MARSHALL COUNTY, INDIANA

On November 23, 2013, the City of Plymouth, Indiana ("City") and West Township, Marshall County, Indiana ("Township") entered into a mutual Fire Protection and Emergency Services Agreement ("Agreement"). The Agreement was for an initial term of one (1) year with automatic one (1) year renewals thereafter. By consent of the Parties, the Agreement has continued to automatically renew and remains in effect.

Since the effective date of the Agreement, the Township has acquired or relinquished certain equipment and motor vehicles as listed on Schedule A to the Agreement. The Parties now find it necessary to update Schedule A to accurately reflect the current equipment and motor vehicles provided by the Township under the Agreement.

THEREFORE, BE IT RESOLVED by the Board of Public Works and Safety of the City of Plymouth, Indiana, that the Fire Protection and Emergency Services Agreement between the City of Plymouth, Indiana and West Township, Marshall County, Indiana be amended to remove and replace Schedule A to the Agreement as reflected in the attached First Amendment to Fire Protection and Emergency Medical Services Agreement. All other terms of the Agreement shall remain unchanged.

The Amendment shall take effect after adoption by the City of Plymouth and West Township and upon recording with the Marshall County Recorder's Office pursuant to Indiana Code § 36-1-7-6.

PASSED AND ADOPTED by the City of Plymouth Board of Public Works and Safety this 24th day of August, 2026.

Robert Listenberger, Presiding Officer

ATTEST:

Lynn M. Gorski,
Clerk-Treasurer

City Attorney Houin introduced the Grant of Parking and Encroachment Easement with Plymouth Foundry.

Houin stated this was related to the Harrison Street Trail project. He explained the following:

- Parking spaces in front of Plymouth Foundry are in the city right-of-way. Plymouth Foundry would receive a reciprocal easement to keep their parking there in exchange for an easement for the sidewalk on Plymouth Foundry property.
- Their machine shop encroaches onto city property by 1-2 feet, so this easement would also grant them the perpetual right to keep that building where it was with the encroachment. Language was added that stated if the property ever ceased to be used for commercial or industrial purposes or if a new owner wanted to develop that parcel into something else, these easements would go away, and the new owner would not be able to build anything new in that encroachment.

Morrow asked if the sidewalk went right up to the Plymouth Foundry building.

Houin replied there was some space between the sidewalk and front porch. He believed it was around 6 feet or so. He stated that the design for the trail sidewalk was going to be wider than what's there, but it would extend toward the street side. He stated the back of the sidewalk would stay exactly where it was, but it would just be 3 feet wider extending into the street. He stated that would bring the parking lot out that far, narrowing the driving lanes.

Morrow asked if we would be using the existing sidewalk.

Houin replied that the plan would be to remove the sidewalk and replace it with one continuous stretch so that it would not be pieced together.

Morrow asked if it would be blacktop.

City Engineer Dan Sellers replied that it would be concrete.

Houin replied that portions of it down Harrison Street would be asphalt, but the portion in front of the Foundry would be concrete.

Culp asked if the tree islands would be staying there.

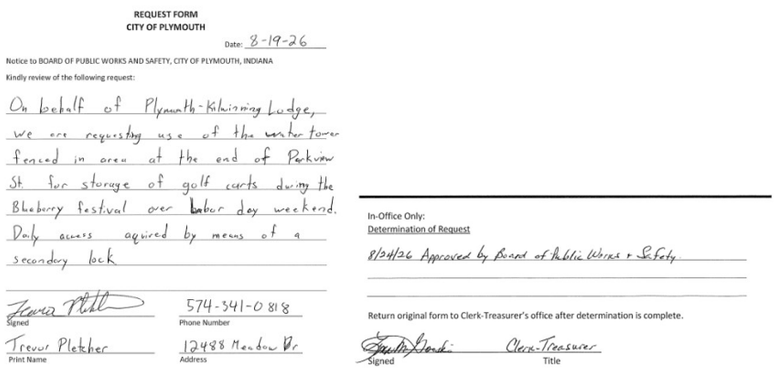
Houin replied that they would be extended out three feet. He stated they would be removed and rebuilt, but it would look the same. He added there may have to be some utilities relocated within those islands, and the vegetation would be replaced. He believed that they would remove the larger trees and put something smaller there just to allow better visibility.

He explained there had been several discussions between the city and the foundry to work out the details, and everybody was satisfied with the plan.

Board members Morrow and Milner moved and seconded to approve the Grant of Parking and Encroachment Easement with Plymouth Foundry as presented. The motion carried.

Clerk-Treasurer Gorski presented a request to use the water tower lot from the Plymouth-Kilwinning Masonic Lodge. Dennis Manuwal was in attendance to speak on behalf of this request.

Board Members Ecker and Morrow moved and seconded to approve the request as presented. The motion carried.



REQUEST FORM
CITY OF PLYMOUTH

Date: 8-19-26

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

On behalf of Plymouth-Kilwinning Lodge, we are requesting use of the water tower fenced in area at the end of Parkview St for storage of golf carts during the Blueberry festival over labor day weekend. Daily access aquired by means of a secondary lock

Signed

574-341-0818
Phone Number

Trevor Pletcher
Print Name

12488 Meadow Dr
Address

In-Office Only:
Determination of Request

8/24/26 Approved by Board of Public Works + Safety

Return original form to Clerk-Treasurer's office after determination is complete.

Signed

Clerk-Treasurer
Title

Board members Ecker and Milner moved and seconded to allow the payroll for August 14, 2026, and the claims for August 24, 2026, as entered in Claim Register #2026-16. The motion carried.

Board members Morrow and Milner moved and seconded to accept the following communications:

- August 24, 2026 Docket
- August 11, 2026 Technical Review Committee Minutes
- Water Department Activity Reports – July 2026
- Wastewater Department Activity Reports – July 2026

The motion carried.

There being no further business, Board members Morrow and Milner moved and seconded to adjourn. Listenberger declared the meeting adjourned at 6:09 p.m.

/s/ Lynn M. Gorski
Clerk-Treasurer

APPROVED:

/s/ Robert Listenberger
Mayor