The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on August 10, 2026. The meeting was held in the Council Chambers on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Robert Listenberger called the meeting to order. Listenberger presided for Board members Duane Culp, Don Ecker Jr., Shiloh Milner, and Dave Morrow, who were physically present. City Attorney Jeff Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Zoom and streamed live at https://www.youtube.com/@CityofPlymouth.

Board members Morrow and Ecker moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of July 27, 2026, as presented. The motion carried.

City Engineer Dan Sellers stated that they had entered preliminary talks with Drive and Shine on the corner of US 30 and Oak Drive. He explained that the talks were about connecting utilities soon. He stated they would be digging a trench across Oak Drive to connect the water main and the sewer, both of which were under the asphalt. He stated they would also be rebuilding the curb and shifting some driveways, so they would be restricting some traffic. He stated once he had more information, he would let them know.

Mayor Listenberger asked if they would be in control of traffic control.

Sellers replied that they're going to submit a traffic control plan that meets our liking and go from there.

Culp asked what the purpose was of the small shack out by the roadway.

From the minutes of the December 12, 2025, Board of Zoning Appeals (BZA) meeting, that building is the proposed vacuum building that houses the vacuum unit. It was explained during the meeting that, being 17 ½ feet from the roadway, it would not be an obstruction, as it would be behind you if you were pulling out. It was approved by the BZA. There were questions about the easement with the property owner to the west, but that was a private matter between the two property owners.

Fire Chief Steve Holm stated they had one employee submit a sudden resignation, but fortunately we were in the middle of a hiring process. He stated we finished all the testing and interviews with four good candidates, and tonight he would like to ask your permission to offer conditional offers of employment to two of them. He stated the first would be Zach DeMeester, who's a paramedic who would be a lateral transfer already in the pension. He

stated this would help us fill a spot as we lost a medic with that resignation. He explained that DeMeester could immediately step into that role, and it would just be a matter of getting the paperwork done and transferring into our employment. He stated the second would be Zach Fisher, who was currently a volunteer for us and worked very diligently over the last year to get all his certifications. He explained that Fisher got his EMT certification through our department and spent the last year in class getting his Fire 1 and 2 certifications and serving us during that time. He stated that his employment would be contingent upon getting into the 77 pension.

Board members Ecker and Milner moved and seconded to extend conditional offers of employment to Zach DeMeester and Zach Fisher. The motion carried.

Street Superintendent Jim Marquardt stated that E&B Paving, for the paving projects, would be working on Adams Street, pouring the new curb, weather permitting, in the next few days. He stated they have a machine set up to do that, and all the other concrete for the projects was being formed up, and they would hopefully get paving after that.

Clerk-Treasurer Gorski presented an addendum to a street closure request from Tracy Houin. Tracy Houin was in attendance to speak on behalf of this request.

Ms. Houin stated that last Thursday she was thrown a curveball. In short, the basketball people would need 6-10 hours to set up and, because they are human, we cannot do overnight setup. Her INDOT permit was only for Saturday and not for Friday, but she was now approved for the Friday setup for three blocks, in case they needed the third block as a backup for additional teams. Records indicated that we used to close to set up on Friday for the Saturday tournament.

Ecker asked if this was discussed with the Downtown Merchants.

Ms. Houin replied that she did speak with the merchants and Sandy Saenz was online. She stated that they were not excited about it. She explained that next year we may be able to take different steps and ways to do it, but currently she knows no other way to ensure that no one would be on the street blocking it for that day. She stated that even if it was closed halfway through Friday, we would still have to fight people to get them off the streets

Ecker asked what time on Friday they were proposing.

Ms. Houin replied that they were looking to set up between 8-10 am and they were coming from Colorado, so it was dependent upon what time they got there.

Morrow asked if this would be closing Adams Street now, as well as Garro Street and Washington Street.

Ms. Houin replied that they would be closing from the Rees Theatre to Washington Street, with Adams Street as the backup in case we end up with 150 teams; we're going to need that extra block. She stated they would know that a week ahead of time because it could be that we only end up with 40 teams and then we must cancel the event because we don't have enough teams.

Morrow stated that the traffic for the Mayor's Summer of Music was his concern with LaPorte, Garro, and Washington Street shut off.

Ms. Houin replied that she was looking at keeping either Garro or Washington open for traffic passing through east/west. Laporte Street would remain open but be closed from the Rees Theatre to the north. She stated she was not sure how the courts were supposed to fit, whether he had to go back-to-back to fit in those two blocks or if an intersection could be left open.

Mayor Listenberger stated that Washington Street crossing Michigan Street shouldn't be closed. Ms. Houin agreed to work it out with them.

They discussed the logistics of not having cars parked there when setup needs to occur. The good time for setup appeared to be between 2-4 PM.

Sandy Saenz of Simplee Slated Gifts stated it was brought to our attention last week, and we want to do this event downtown. She stated it was just unfortunate that we did not know they were going to need Friday to do the setup. She stated we want to be supportive of this regardless of whether we like it, as it does affect our businesses. She does like the idea of delaying the street closure and was wondering if 2 pm would not be too much of an ask.

Ms. Houin asked about closing at least one block that day and leaving the other blocks open so they could get a head start on one of the blocks. Nobody responded to that. They agreed to work out the logistics later.

Board Members Ecker and Morrow moved and seconded to approve the request with the stipulation that the streets be closed at 3 pm while leaving the intersections of Washington Street and LaPorte Street open for east/west traffic. The motion passed by roll call vote with Culp abstaining.

REQUEST FORM
CITY OF PLYMOUTH

Date: 8/5/26

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

- 3v3 Revision Request
- Close Down Streets to Set up Friday (takes at Least 6 Hours to set up) Set extend one block to Adams as needed or potentially Friday if 16 wants one needed.

Signed [signature] Phone Number 574-936-5020

Print Name Jeffrey Havin Address

In-Office Only:
Determination of Request

Motion to start Michigan Street closure at 3:00 pm on September 4th while leaving LaPorte Street and Washington Street open to East/West traffic. Motion approved August 10, 2026.

Return original form to Clerk-Treasurer's office after determination is complete.

Signed [signature] Title Clerk-Treasurer

Board members Ecker and Milner moved and seconded to allow the payroll for July 31, 2026, and the claims for August 10, 2026, as entered in Claim Register #2026-15. The motion carried.

Board members Morrow and Ecker moved and seconded to accept the following communications:

- August 10, 2026 Docket
- Building Department Activity Reports – July 2026
- Code Enforcement Activity Reports – July 2026

The motion carried.

There being no further business, Board members Morrow and Listenberger moved and seconded to adjourn. Listenberger declared the meeting adjourned at 6:27 p.m.

/s/ Lynn M. Gorski
Clerk-Treasurer

APPROVED:

/s/ Robert Listenberger
Mayor